**GMF01 St. Andrew’s Church Fonds**

Preservation, arrangement and description completed by Stephanie Bellissimo

Administrative history written by Stephanie Bellissimo and Adam Montgomery

**Title proper:** St. Andrew’s Church

**Level of description:** Fonds

**Identifier:** GMF01

**Date:** 1632-2014

**Physical description:** 221.5 cm of textual records

87 photographs : b&w

37 photographs : col.

1 photograph : b&w ; 18 cm x 24 cm (sight) in frame 36 cm x 43.5 cm

1 framed card: 10 cm x 14 cm in frame 13.5 cm x 19 cm

1 painting ; 23 cm x 30 cm (sight) in frame 27 cm x 35 cm

2 oak pegs

1 nail

1 film reel

**Administrative history:** The parish of St. Andrew at “The Forty” was founded in 1794, and is the fourth oldest church in Ontario. At its inception, the parish was part of the Diocese of Quebec. The first pastor was Reverend Robert Addison, an Anglican missionary sponsored by the Society for the Propagation of the Gospel (Niagara-on-the-Lake, then called Newark, with its administration being in England). The first services were held in the home of Andrew Pettit Sr., a United Empire Loyalist from Pennsylvania who settled in the area in 1787. In February 1793 the first recorded baptisms took place by Bishop Jacob Mountain (Diocese of Quebec) during his tour of the Niagara region. In 1794, a log church was constructed; it also served as a school and meeting place. Marriage records began in 1796, recorded by Colonel Robert Nelles. The oldest tombstone in the churchyard is [as far as is known] for Adam Muir, who died in 1800. The log church was replaced by a frame church in 1800 [completed in 1804]. At that time a first subscription was made for a second church. In 1812 letters were written to the Bishop of Quebec asking for a resident Clergy. Reverend William Sampson arrived in 1817 from England and conducted services until 1822, when he died from an accidental gunshot wound to the leg while seeking to scare away birds in his yard. In 1819 a sandstone church was completed on the outside, with the foundation stone being laid by John Barnes on 19 May; the inside was completed in 1824 [or 1825] and the bell – purchased from Troy, New York – was first hung in 1830. The second rector was Alexander Neil Bethune, who was in the position until 1827. He was succeeded in 1827 by Deacon George Robert Field Grout, who remained in the position until his death in 1849. The stone church was consecrated in 1828 by The Right Reverend C.J. Stewart and the parishioners decided to call it St. Andrew’s, after both the Saint and Andrew Pettit for his efforts in ensuring services were provided before the church’s official founding. In 1839 the Diocese of Quebec was divided and the Diocese of Toronto created. In 1849, Reverend Francis James Lundy became the fourth rector. 1850, the Font from England arrived. In 1856 a committee began collecting money for an organ. In 1858 the organ was played for the first time during the first Anglican Midnight Service in Upper Canada. Reverend T. Bolton Read replaced Lundy as Rector in 1867; that same year the church spire was replaced. In 1870 pew rents were abolished, making all seats free. In 1875 the church officially became part of the newly established Diocese of Niagara. Women had long played a role in the church, particularly as organists from the 1870s to 1890s. In 1888 the Women’s Auxiliary was formed. In 1892, with the death of Bolton Read, Reverend Cornelius Scudamore became curate in charge. Reverend C. Russell Lee became sixth rector that year and stayed in the position until 1905. Reverend John Allan Ballard became seventh Rector until 1944, and in 1905 the old Rectory was sold and replaced by a new one built. In 1906 a stone wall in front of the property was replaced by an iron fence. In 1910-1912 the Parish Hall was built. The corner stone for the hall was laid by Lillian Drope, President of St. Andrew’s Guild. The year 1915 saw the installation of the Resurrection Window, a Thomas Woolverton memorial, and in 1916 the Lych Gate was constructed off of Main Street West. In 1918 a bronze plaque was installed to honour the men from Grimsby who fought in the Great War. The Centenary of the stone church was in 1919, along with the first published 32 page history. The churchyard was extended in 1943, and in 1944 Reverend Edward Arnold Brooks became rector [until 1964]. 1944 also saw the publication of the sesquicentennial of the parish, printed by the Grimsby Independent newspaper. In 1949 a Second World War memorial was dedicated. Ten years later, 3 October 1959, St. Andrew’s Church and Cemetery were designated a Historic Site. In 1963 a Church School was founded, with an enrolment of 175 students and 18 classes. The next year, Canon John Homer Ferris became ninth Rector [until 1977]. The Canadian Centennial year of 1967 saw an enlargement and renovation of the Parish Hall. In 1968 extensive work was done on the church tower, and that same year all Women’s Groups were amalgamated as Anglican Church Women (ACW). In 1969 the Parish celebrated its 175th anniversary. Reverend John Talbot Hesketh became tenth Rector in 1977 [until 1992], and in 1981 Reverend Kathleen Hagey became Clergy Assistant. In 1991 the Church received its own Coat-Of-Arms. Reverend Malcolm Charles Evans became eleventh Rector in 1992 [until 1998] and a St. Andrew’s Flag was raised on a new flagpole. In 1993 Hagey was named Honourary Priest Assistant, and a bicentennial baptism was performed. 1994 saw the celebration of the Parish’s Bicentennial. In 1998 Reverend Canon H. Stewart Pike became the twelfth Rector, a position he held until 2008. The current [as of 2019] Rector is the Venerable Max Woolaver, assisted by the Reverend Deacon Jean Ruttan-Yates, Honourary Assistant The Reverend Cheryl Fricker, Honourary Assistant The Reverend Canon Elaine Hooker, Honourary Assistant The Reverend John Ripley.

**Scope and content:** This fonds contains records produced by St. Andrew’s Church. The records offer an invaluable record of the development of early Grimsby and Niagara history, when Empire Loyalist families settled in the area. Several prominent figures were involved in the Church’s history, including Colonel Robert Nelles, who served during the War of 1812 and was also appointed to the Legislative Assembly of Upper Canada. The Church is a result of these settlers’ efforts. As a central part of the community and area, as well as its role in many Canadian events (e.g. during the War of 1812), these records provide a contiguous narrative of the Niagara region and development of the Anglican Church from the 1790s until present day. The fonds consists of: subscription lists, receipts and expenditures, pamphlets, account books, financial statements, budgets, programmes, a funeral oration, newspaper clippings, brochures, meeting minutes, manuals, constitutions, poems, historical blurbs, baptism and confirmation records, reports, rosters, articles, a mission statement, an event calendar, burial records, correspondence, postcards, speeches, obituaries, booklets, religious books, history books, a film reel, a guestbook, biographies, estate information, insurance policies and receipts, indentures and agreements, marriage licenses, a charter, a bill, proclamations, an oil [?] painting, a watercolour card, a framed card, a bell tower nail, two oak pegs used in the original frame, cemetery plans, architectural drawings and plans, scrapbooks, photographs, newsletters, bible study materials, a musical score, and song lyrics.

This fonds contains the following series:

GMF01-S001 Fundraising

GMF01-S002 Finance

GMF01-S003 Events

GMF01-S004 Meeting Minutes

GMF01-S005 Auxiliary and Guilds

GMF01-S006 Administration

GMF01-S007 Correspondence

GMF01-S008 History

GMF01-S009 Legal

GMF01-S010 Art

GMF01-S011 Master Planning

GMF01-S012 Scrapbooks

GMF01-S013 Photographs

GMF01-S014 Newsletters

GMF01-S015 Teaching Materials

GMF01-S016 Music

GMF01-S017 Religious Books

GMF01-S018 Paraphernalia

**Notes-immediate source of acquisition:** This collection was donated by St. Andrew’s Church in 2015.

**Notes-restriction on access:** Some files are closed.

**Notes-finding aids:** There is a series and file list.

**Access points:**

Church of England—Ontario—Grimsby (Ont.)

**Title proper:** Fundraising

**Level of description:** Series

**Identifier:** GMF01-S001

**Date:** 1800-1986

**Physical description:** 13 cm of textual records

**Scope and content:** This series illuminates an important activity performed by the church and its parishioners: collecting funds for church construction and maintenance, funerals and religious services, and other functions such as hosting special events and paying Synod dues. Subscription lists show subscribers’ names and how much they contributed to the church. There is also subscription correspondence in which parishioners wrote to the church, asking to either start or stop their contributions. In 1849 Reverend George Robert Field Grout passed away and parishioners fundraised for his funeral. Two months later funds were also collected to erect his tombstone. Several donation receipts are also present in this series. These receipts show who donated and how much, and sometimes even how the funds were used. Two collection books further list parishioners who donated. Church members also contributed money to the burial ground (i.e. the churchyard); a list of their names also makes up part of this series. There are several offering envelopes. These envelopes were handed in to the church during weekly services with a small donation. The pamphlet, “What to do about that Something” discusses the notion of stewarding the church by leaving a donation in ones’ will. Similarly, the pamphlet “St. Andrew’s Church Grimsby Needs Your Support and Involvement!” also calls on church members to make a donation. It details the 1986 budget and asks parishioners to increase their donations by $1 per week.

This series contains the following files:

GMF01-S001-01Subscription Lists 1800-1897, 1901

GMF01-S001-02 Donation Receipts 1819-1827

GMF01-S001-03 Envelope Subscription Statements and Correspondence 1819-1901

GMF01-S001-04 Funds Collected for Rev. George Robert Field Grout’s Funeral, June 4, 1849

GMF01-S001-05 Donations for the Erection of a Monument in Memory of Rev. G.R.F. Grout August 10, 1849

GMF01-S001-06 Collection’s book 1850-1867

GMF01-S001-07 Donation Receipts 1866-1869

GMF01-S001-08 Collections 1867-1868

GMF01-S001-09 Burial Ground Donation Receipts 1805-1874

GMF01-S001-10 Donation Receipts 1871-1879

GMF01-S001-11 Donation Receipt Book 1881-1886

GMF01-S001-12 Donation Receipts 1882-1889

GMF01-S001-13 Donation Receipts 1890- 1896

GMF01-S001-14 Weekly Offerings 1945

GMF01-S001-15 “What to do about that Something” re: Wills and Donations 1972

GMF01-S001-16 “St. Andrew’s Church Grimsby Needs Your Support and Involvement!” 1986

**Title proper:** Finance

**Level of description:** Series

**Identifier:** GMF01-S002

**Date:** 1817-2014

**Physical description:** 16 cm of textual records

**Scope and content:** This series provides information about the daily expenses of St. Andrew’s Church. There are several receipt and expenditure statements detailing the types of services and items the church paid for. For example, William Nelles’ account book details money received at a communion held by Reverend Sampson in 1818; it also shows money spent to hold the communion, including paying a “black woman” 8 shillings to wash the church and Thomas Hill 1 pound 4 shillings to make a fire. To provide another example, the receipts and expenditures from April 1, 1909 to March 3, 1910 show that the church spent $47.00 to pay J.A. Livingston for his printing services; it also shows that the Rectory Building Fund collected $465.00 from church subscribers. This statement also lists the receipts and expenditures of St. Mary’s Guild, the Women’s Auxiliary, the Junior Branch of the Women’s Auxiliary, Sunday School, the Graveyard Committee, and the Choir Fund. There are many building supply and sundry receipts that make up part of this series. These receipts further show the types of items the church was purchasing. For example, a receipt from September 12, 1829 shows that the church spent 5 shillings on ½ cord wood and 4 shillings on 1 bushel of potatoes. Repairs and maintenance receipts detail the types of services the church was paying for, including organ repair, work done on the vestry room closet, and window repair, to name a few. Several other types of receipts are present in this series including: Diocese of Niagara Synod due receipts, municipal tax receipts and cashed cheques. As mentioned in the administrative history, pews were rented until this practice was abolished and all seats within the church were made free in 1870. Lists showing pew rentals make up part of this series. There are also burial plot receipts. To offer an example, Robert Durham paid a sum of $6.00 for a burial plot in the churchyard in 1890. There are also several financial documents from the latter half of the twentieth century including: financial statements and assessments, financial committee notes, Diocesan financial information, and budgets. The proposed 1969 budget, for example, breaks down the church’s expenses into 4 categories: worship and service, property, Christian education and debt repayment.

This series contains the following files:

GMF01-S002-01 Memorandum of Mill Expense 1817-1824

GMF01-S002-02 Wm. Nelles Account Book [copy] 1818-1826

GMF01-S002-03 Receipts and Expenditures 1819-1891, 1909-1910

GMF01-S002-04 Accounts of Payments for the building of the stone church 1819-1833

GMF01-S002-05 Building Supplies and Sundry Receipts and Tallies 1819-1896

GMF01-S002-06 Pew Rentals 1827-1866

GMF01-S002-07 Pew Rent and Sundry Account Book 1864-1890

GMF01-S002-08 Repairs and Maintenance Receipts 1868-1895

GMF01-S002-09 Account Books 1872-1891

GMF01-S002-10 Building Committee Receipts and Expenditures 1875

GMF01-S002-11 Burial Plot Payments 1890

GMF01-S002-12 Diocese of Niagara Synod Dues Receipts 1890-1895

GMF01-S002-13 Cashed Cheques 1891-1896

GMF01-S002-14 Municipal Taxes Receipts 1892-1895

GMF01-S002-15 Smith +Kerman’s Account Book for 1899 [-1901]

GMF01-S002-16 List of Expenses March 10, 1909

GMF01-S002-17 Statements of Interest 1911-1922

GMF01-S002-18 St. Andrew’s Sunday School Receipts and Expenditures 1922 [-1967]

GMF01-S002-19 Financial Statements 1929-1964

GMF01-S002-20 Receipts 1962-1988

GMF01-S002-21 Proposed Budget 1969

GMF01-S002-22 Financial Statement 1990

GMF01-S002-23 Diocesan Budget 1987, 1990-1992

GMF01-S002-24 1991 Parish Financial Assessment

GMF01-S002-25 Financial Committee Notes and Investments 2014

GMF01-S002-26 Burial Plots Certificate of Ownership and Payments

**Title proper:** Events

**Level of description:** Series

**Identifier:** GMF01-S003

**Date:** 1828-1994

**Physical description:** 17 cm of textual records

**Scope and content:** This series is comprised of materials related to important events at St. Andrew’s Church, such as community events, anniversaries, memorials, and funerals. The series is comprised of booklets, newsletters, and brochures.

This series contains the following sub-series:

GMF01-S003-01 Commemorations

GMF01-S003-02 Anniversaries

GMF01-S003-03 Services and Community Events

**Title proper:** Commemorations

**Level of description:** Sub-Series

**Identifier:** GMF01-S003-01

**Date:** 1828-1994

**Physical description:** 5 cm of textual records

**Scope and content:** This sub-series is comprised of several service booklets related to important historical events, both local and international. A document entitled “Consecration of St. Andrew’s Church on July 28, 1828” provides a short history of the consecration as well as details about what Grimsby looked like at that time. A list of people confirmed by the Bishop of Toronto on June 13, 1843 also makes up this file. Another local event commemorated was the passing of Reverend John Allan Ballard in 1945. His obituary makes up part of this sub-series as well as a 1947 service booklet entitled, “Dedication of Ballard Memorial Organ.” This booklet provides a short synopsis of the organ, which was made by the Casavant Brothers of St. Hyacinth, Quebec. The organ contained 487 pipes and 27 stops. There is also a service booklet detailing the laying of the corner stone of the new Parish Hall in 1910. This stone was laid by Julia Lillian Drope, President of St. Andrew’s Guild from 1905 to 1922. Nina Woolverton’s December 7, 1932 funeral oration performed by Reverend Allan Ballard is also part of this sub-series. A new casavant pipe organ was installed in the church in 1994 in time for the bicentennial celebration. The service booklet provides details about the new organ and states that it was to commemorate the memories of several church members including, Reverend Allan Ballard and his wife Caroline Georgina Milne, former Women’s Auxiliary and Anglican Church Women members, Mary Edge Alexander, Roy Freeman, and Frances Bennett (see booklet for full list). In 1991 a coat of arms was presented to three Parishes: St. Mark’s of Niagara-on-the-Lake, St. Luke’s of Burlington, and St. Andrew’s of Grimsby by the Honourable Ramon John Hnatyshyn. A service booklet celebrating this achievement makes up part of this sub-series. A First World War memorial programme is also part of this sub-series. The event was dedicated to “those of St. Andrew’s congregation, Grimsby, Ont. who gave their lives in the Great War.” A list of those from the parish who made the ultimate sacrifice as well as their rank in the military are listed in the program. Similarly, a service programme honouring those of the parish who died in the Second World War also makes up this sub-series. Their names are also listed in the program. Another booklet in the sub-series describes the unveiling and dedication of the Second World War memorial sundial.

This sub-series contains the following files:

GMF01-S003-01-01 Consecration of St. Andrew’s Churchyard June 13, 1843 and July 28, 1828

GMF01-S003-01-02 Laying of the corner stone St. Andrew’s Parish Hall October 21, 1910

GMF01-S003-01-03 First World War Memorial Service Programme December 15th, 1918

GMF01-S003-01-04 Second World War Memorial Service February 24, 1946

GMF01-S003-01-05 Rev. John Allan Ballard Memorial 1946

GMF01-S003-01-06 Dedication of the Ballard Memorial Organ October 28, 1947

GMF01-S003-01-07 The Unveiling and Dedication of the 1939-1945 War Memorial Sun-dial November 13, 1949

GMF01-S003-01-08 The Presentation of Coats of Arms September 4, 1991

GMF01-S003-01-09 Funeral Oration for Nina Woolverton December 7, 1932

GMF01-S003-01-10 Dedication of the New Casavant Pipe Organ October 2, 1994

**Title proper:** Anniversaries

**Level of description:** Sub-Series

**Identifier:** GMF01-S003-02

**Date:** 1919-1994

**Physical description:** 7 cm of textual records

**Scope and content:** This sub-series contains documents pertaining to anniversaries for St. Andrew’s Church and the Diocese of Niagara. There are booklets celebrating the church’s 1919 centenary, 1944 sesqui-centennial, the 175th anniversary of the parish in 1969, and the 1994 bicentennial homecoming and art competition. There is a small entry in the Ontario Historical Society newsletter entitled, “Grimsby Church Celebrates Sesqui-Centennial” (p.7). Centennial committee meeting minutes for 1974 also comprise this sub-series. These minutes provide a timetable of events and discuss decoration for the “Fall Ball.” There are also booklets which celebrate the Diocese of Niagara’s important anniversaries, such as the April 30, 1950 celebration for the 75th anniversary of the setting a part of the Diocese of Niagara from Quebec.

This sub-series contains the following files:

GMF01-S003-02-01 Anniversaries 1919-1969

GMF01-S003-02-02 The Ontario Historical Society Newsletter Oct. 1944 [Grimsby Church Celebrates Sesqui-Centennial]

GMF01-S003-02-03 Diocese of Niagara Anniversary Booklets 1950, 1975

GMF01-S003-02-04 St. Andrew’s Diocesan Centennial Committee Minutes 1974

GMF01-S003-02-05 Bicentennial Art Competition and Exhibition Brochure 1994

**Title proper:** Services and Community Events

**Level of description:** Sub-Series

**Identifier:** GMF01-S003-03

**Date:** 1863-1992

**Physical description:** 5 cm of textual records

**Scope and content:** This sub-series details the events and services held by the Church for members and the wider community. These events include: the 1975 Christmas pageant; a service of prayer for Christian unity held at the Grimsby Secondary School auditorium; 1984 afternoon tea; St. Andrew’s, Alban’s, Luke’s and Philip’s joint parish picnic in 1985; a 1992 invitation inviting the Parish to welcome new rector, Rev. Canon C. Evans; a 1993 pancake supper; a 1994 yard sale, as well as several choir events. St. Andrew’s also had visiting choirs perform, such as the St. Mary’s Boy Choir from Maryland, United States who gave a performance in 1983. The full concert programme makes up part of this sub-series. There are also church service programmes that provide schedules, prayers, hymns, and general information. Many of these pamphlets are for special event services, such as Good Friday, Thanksgiving, and services of Holy Communion. This sub-series also includes a pamphlet entitled, “The Order of Divine Service for Trinity Church Sunday 31 May 1953 Being the Sunday Preceding Her Majesty’s Coronation Recommended for Use in All Churches of the Church of England.” It was issued on command of the Queen and it provides a detailed outline instructing church Ministers about how to conduct their sermon in order to honour the Queen following her coronation.

This sub-series contains the following files:

GMF01-S003-03-01 Community Event Programmes and Notices 1863, 1964-1993

GMF01-S003-03-02 Service Programmes 1910-1992

GMF01-S003-03-03 St. Mary’s Boy Choir at St. Andrew’s Church Full Concert Program March 14, 1983

GMF01-S003-03-04 The Order of the Divine Service for Trinity Sunday 31 May 1953 Being Sunday Proceeding Her Majesty’s Coronation

**Title proper:** Meeting Minutes

**Level of description:** Series

**Identifier:** GMF01-S004

**Date:** 1825-1990

**Physical description:** 34 cm of textual records

**Scope and content:** This series consists of meeting minutes and reports made by the various committees of St. Andrew’s Church, including: the Parochial Committee, the Parish Council, and the Parish Life Committee. Early church meeting minutes discuss master planning and finance, pew rentals, appointment of church wardens, and subscriptions (among other things). The Parochial Committee of the Church Society discussed, as its name suggests, items related to the church parish. They discussed administrative details such as subscriptions and collections. Specific news of interest includes Robert Nelles’ gift to the church of 200 acres of land and the establishment of the parochial lending library. Their meeting minutes also provide detailed subscription lists. The vestry meetings also conducted parochial businesses and the minutes detail several administrative functions of the church including, subscriptions, collections, spending, pew rentals and master planning. The Parish Council minutes further discuss administrative matters including updates from various church committees. These minutes also detail the creation of new committees. For example, the 1967 minutes suggest that a new committee be formed to oversee the new Parish Hall. These minutes also include financial statements, proposed budgets and calendars of events. The Parish Life Committee minutes discussed the planning for social events, for example the Parish Dance on February 19, 1977 and church missions, like visiting those in the hospital.

This series contains the following files:

GMF01-S004-01 Public Meeting 1825-1890

GMF01-S004-02 Parochial Committee of the Church Society Meeting Minutes 1842-1865

GMF01-S004-03 Vestry Meeting Minutes and Reports 1854-1908, 1990, 2013- 2014 [1 of 2]

GMF01-S004-03 Vestry Meeting Minutes and Reports 1854-1908, 1990, 2013-2014 [2 of 2]

GMF01-S004-04 Meeting Resolutions 1885-1891

GMF01-S004-05 Vestry Meeting Minutes 1951-1984

GMF01-S004-06 Parish Council Minutes 1967-1982 [1 of 3]

GMF01-S004-06 Parish Council Minutes 1967-1982 [2 of 3]

GMF01-S004-06 Parish Council Minutes 1967-1982 [3 of 3]

GMF01-S004-07 Parish Life Committee Meeting Minutes 1980-1983 [1 of 2]

GMF01-S004-07 Parish Life Committee Meeting Minutes 1980-1983 [2 of 2]

GMF01-S004-08 Parish Council Meeting Minutes 1983-1985

GMF01-S004-09 Vestry Meeting Minutes 1985-1997

GMF01-S004-10 Parish Council Meeting Minutes 1986-1988 [1 of 2]

GMF01-S004-10 Parish Council Meeting Minutes 1986-1988 [2 of 2]

GMF01-S004-11 Parish Life Committee Meeting Minutes and Reports 1986

GMF01-S004-12 Parish Life Committee Meeting Minutes 1987-1989

GMF01-S004-13 Parish Council Minutes 1990

**Notes:** So as not to disrupt any original order present in the vestry meeting minutes, the archivist did not remove any reports that may have better fit in another series. Within these files researchers can find subscription lists, financial statements, and pew rental lists.

**Title proper:** Auxiliaries and Guilds

**Level of description:** Series

**Identifier:** GMF01-S005

**Date:** 1894-1991

**Physical description:** 23.5 cm of textual records

**Scope and content:** This series consists of meeting minutes and reports, financial documents, administrative records, and documents pertaining to the history of the vestry, Women’s Auxiliary, Anglican Brotherhood, St. Andrew’s Guild, St. Andrew’s Ladies Guild, St. Mary’s Guild and the Anglican Church Women.

This series contains the following sub-series:

GMF01-S005-01 Meeting Minutes and Reports

GMF01-S005-02 Finance

GMF01-S005-03 Administration

GMF01-S005-04 History

**Title proper:** Meeting Minutes and Reports

**Level of description:** Sub-Series

**Identifier:** GMF01-S005-01

**Date:** 1894-1990

**Physical description:** 8 cm of textual records

**Scope and content:** This sub-series includes meeting minutes of St. Andrew’s guilds and auxiliary groups, including: St. Mary’s Guild, the Women’s Auxiliary (W.A.), St. Andrew’s Ladies Guild, the Anglican Church Women (A.C.W.) [in 1968 all women’s groups amalgamated to be the A.C.W.], and the Brotherhood of Anglican Churchmen (B.A.C.). The 190-? Guild meeting minutes discuss the need for a Sunday School building or a Parish Hall. The Junior Auxiliary was a branch of the W.A. During their meetings they sewed for bazaars, spoke about religious missions throughout the world and collected money. The W.A. actively fundraised for the church. For instance, the “A” Branch met once a month for business and other weeks regularly for quilting. In 1965 they had 32 members and made an envelope for the pledge fund, hosted a St. Patrick’s tea, and sold church calendars and quilts. There was also a men’s club; the B.A.C. met monthly. They often had a guest speaker, for instance, Lt. McDonald of the Canadian Army spoke at the April 20, 1961 meeting. The men usually ate dinner served by the “A” Branch of the W.A. Their meeting minutes also include correspondence, newspaper clippings, outing itineraries, and pamphlets.

This sub-series contains the following files:

GMF01-S005-01-01 St. Mary’s Guild Meeting Resolutions 1894

GMF01-S005-01-02 Guild Meeting Minutes

GMF01-S005-01-03 Guild Meeting Minutes 190-?

GMF01-S005-01-04 St. Andrew’s Junior Auxiliary Meeting Minutes and Membership Register 1914-1929

GMF01-S005-01-05 St. Andrew’s Ladies Guild Meeting Minutes 1937-1971

GMF01-S005-01-06 Women’s Auxiliary “B” Branch Meeting Minutes and Membership Registers 1956-1971

GMF01-S005-01-07 Brotherhood of Anglican Churchmen Minutes 1960-1965

GMF01-S005-01-08 St. Andrew’s Ladies Guild and Anglican Church Women Meeting Minutes 1965-1971

GMF01-S005-01-09 Branches Reports to the Annual Meeting of the Women’s Auxiliary of the Deanery of Lincoln October 26, 1965

GMF01-S005-01-10 Anglican Church Women “A” Branch Minutes and Membership Registers 1968-1982

GMF01-S005-01-11 Anglican Church Women Meeting Minutes 1982-1990

**Access points:**

Brotherhood of St. Andrew

**Title proper:** Finance

**Level of description:** Sub-Series

**Identifier:** GMF01-S005-02

**Date:** 1935-1988

**Physical description:** 7 cm of textual records

**Scope and content:** This sub-series contains financial documents related to the guilds and auxiliaries of St. Andrew’s Church. There are thank offerings from the Women’s Auxiliary which include a list of names of those who donated as well as the amount given. There are also individual donation receipts made out to members of the auxiliary who contributed. The Altar Guild account book lists debits, credits, and interest accrued between the years 1975 and 1996. They separated their accounts into various categories including: weddings, wine, memorials, holidays and miscellaneous spending. The Altar Guild’s monthly statements also show debits and credits, although they do not always detail what items were purchased. The Anglican Church Women’s receipts also makes up this sub-series. These receipts shows what the group spent money on, for instance, in 1977 a Happy 90th birthday cake was purchased for $4.95. The group’s financial report further details their spending by listing their receipts and disbursements. To provide an example, in 1981 the group made $498.36 from a rummage sale.

This sub-series contains the following files:

GMF01-S005-02-01 Women’s Auxiliary United Thank-Offering 1935-1975

GMF01-S005-02-02 Altar Guild Account Books 1975-1996

GMF01-S005-02-03 St. Andrew’s Church Altar Guild Monthly Statements and Receipts 1981-1982

GMF01-S005-02-04 Anglican Church Women Receipts 1977-1988

GMF01-S005-02-05 Anglican Church Women Financial Report 1982

GMF01-S005-02-06 St. Andrew’s Altar Guild Account Book December 5, 1980-February 11, 1982

**Title proper:** Administration

**Level of description:** Sub-Series

**Identifier:** GMF01-S005-03

**Date:** 1909-1991

**Physical description:** 6 cm of textual records

**Scope and content:** This sub-series consists of documents related to the administration of the guilds and auxiliaries of St. Andrew’s Church. Several of St. Andrew’s Guild’s annual reports comprise this series (1909-1910, 1911-1912, and 1913-1914). These reports discuss membership numbers and meeting attendance, church social events, the opening of the Parish Hall, and list those who held executive positions. The Altar Guild manual is a handbook which provides members with instructions for fulfilling their roles within the guild. This guide suggests prayers, provides the guild’s constitution, and details the preparation of the sacred vessels for service, care of altar linens, and suggests a routine in the preparation for Sunday service. A document outlining the executive members of the Anglican Church Women also comprises this sub-series. This sub-series also encompasses a list of executives of St. Mary’s Guild as well as a hymn of dedication and their constitution. There is also a list of members from the server’s guild and a list of their events [for an unknown year]. Mrs. Alfreda Jeffries’ 1955 Woman’s Auxiliary membership card also makes up part of this sub-series.

This sub-series contains the following files:

GMF01-S005-03-01 Annual Reports of St. Andrew’s Guild 1909-1914

GMF01-S005-03-02 Altar Guild Manual 1991

GMF01-S005-03-03 Anglican Church Women’s Executives for 1975

GMF01-S005-03-04 St. Mary’s Guild Officers and Hymn of Dedication

GMF01-S005-03-05 Constitution of St. Mary’s Guild

GMF01-S005-03-06 The Server’s Guild of St. Andrew’s Schedule of Events

GMF01-S005-03-07 Women’s Auxiliary Membership Cards

**Title proper:** History

**Level of description:** Sub-Series

**Identifier:** GMF01-S005-04

**Date:** 1950

**Physical description:** 2.5 cm of textual records

**Scope and content:** This sub-series contains a historical summary of the Woman’s Auxiliary. This summary is not specific to the St. Andrew’s branch; rather it is a general history of the auxiliary’s origins in Niagara. A poem written by Mrs. Furis also makes up this sub-series. The poem details the departure of President Lillian Drope (1905-1922).

This sub-series contains the following files:

GMF01-S005-04-01 St. Andrew’s Guild Poem re: departure

GMF01-S005-04-02 The Story of the Woman’s Auxiliary of the Church of England in Canada in the Diocese of Niagara 1886-1950

**Title proper:** Administration

**Level of description:** Series

**Identifier:** GMF01-S006

**Date:** 1793-2014

**Physical description:** 7.5 cm of textual records

**Scope and content:** This series illuminates the administrative functions of St. Andrew’s Church. There is a list of baptisms performed by Reverend Addison of Niagara in Grimsby between 1793 and 1817. This record lists some of the earliest baptisms having taken place at the church. There are also lists of persons confirmed in 1843, 1851, and 1857 by the Bishop of Toronto. Two township notices also encompass this series. These notices ask a number of questions related to property, including the number of acres owned, property value, and number of household tenants. The 1891 notice is an assessment of St. Mark’s Church in Grimsby (built in 1890), which was a mission church of St. Andrew’s. The church wardens’ report provides a statement of financial affairs and calls for the adoption of an envelope system. He asks each parishioner to participate in order to “measure their powers of expenditure by a definite knowledge of the amount of their income,” which he believed was better than receiving donations in other ways, due to the uncertainty of the amounts received. A 1908 sub-committee of the standing committee report moved to sell the rectory farm. The Charge of the Bishop details women’s work in the church stating that “the devotion of the women of the Church knows no bounds…” He also discusses the work of the Brotherhood of the Anglican Church, lists retirements, clerical changes and church extensions occurring in the Diocese. The Parish rosters show black and white images and provide names for church school teachers, servers, rectors and wardens, parish council members, Anglican Church Women, readers, choirs, the altar guild, secretary and parishioners. Churchyard regulations, written by Reverend Canon John T. Hesketh, Rector H.G. Snow and P.J. Reeve, provide information about the maintenance and improvement of the church yard, perpetual care and capital funds, burial lot sales, burial lot transfers, monuments and burials, markers and corner stones, and tariff of fees and charges. Parish lists, Church Warden duties, and List of Sidemen provide addresses and phone numbers of each group [restriction apply, please see below]. The Parish statistical report details information such as the number of baptized persons eligible to vote at Vestry meetings, the number of identifiable givers, and the number of burials, baptisms, and confirmations which occurred in 1977. The report of the churchyard committee discusses efforts to beautify the grounds. Burial Ground Plot Information provides information about those who are buried in the churchyard, including: their name, date and age of death, lot number and who they are buried with.

This series contains the following files:

GMF01-S006-01 Record of Baptisms by Rev. Addison 1793-1817

GMF01-S006-02 List of Persons Confirmed 1843, 1851, 1857

GMF01-S006-03 Township Notices 1868, 1891

GMF01-S006-04 Church Warden’s Report 1891, 1892

GMF01-S006-05 Lists of Deceased 1897-1903

GMF01-S006-06 Church Attendance 1899-1905

GMF01-S006-07 Sub-Committee of the Standing Committee Reports 1908

GMF01-S006-08 The Charge of the Lord Bishop to the Eighty-First Session of the Synod of Niagara May 10, 1955

GMF01-S006-09 Parish Rosters n.d., 1971

GMF01-S006-10 Report of the Nominating Committee January 15, 1975

GMF01-S006-11 Diocese of Niagara Ruri-Decanal Chapter Meeting 1976

GMF01-S006-12 Churchyard Regulations 1977

GMF01-S006-13 Parish Lists 1984, 1985, 1987

GMF01-S006-14 List of Sidemen 1986

GMF01-S006-15 Parish Statistical Report for 1987

GMF01-S006-16 1987 Wardens’ Duties

GMF01-S006-17 Parish Hall Fee Schedule, Manager and Custodian Guidelines 1989

GMF01-S006-18 Tips: Ideas for Parish Management Winter 1989 Vol. 2 No. 4

GMF01-S006-19 Reshaping Niagara: A Vision for the Future October 1990

GMF01-S006-20 Youth Synod Historical Workshop Notes April 30, 1994

GMF01-S006-21 Outreach Committee Update 2014

GMF01-S006-22 Church Yard Committee Report

GMF01-S006-23 Burial Ground Plot Information

GMF01-S006-24 Diocese of Niagara Form of Service to be used at the Institution and Deduction of a Rector

GMF01-S006-25 Certificates of Baptisms and Confirmations 1868-1972

GMF01-S006-26 Evaluation Sheets for Visitors and Visitor’s Fact Gathering Sheets

GMF01-S006-27 Mission Statement

GMF01-S006-28 Church Calendar 1947

GMF01-S006-29 List of Family Names in St. Andrew’s Cemetery [incomplete]

GMF01-S006-30 “Next Step Niagara” Diocese of Niagara 1988

**Notes-restrictions on access:** Restrictions on access to the Parish Lists, List of Sidemen, and Warden’s Duties apply so as to protect individuals’ personal information. These records are restricted unless the records pertain to the person requesting the information, or consent has been given in writing by the person to whom the information pertains, or the records are 100 years old or more, or proof can be provided that the person to whom the records pertain has been dead for at least 30 years.

**Title proper:** Correspondence

**Level of description:** Series

**Identifier:** GMF01-S007

**Date:** 1800-1994

**Physical description:** 5 cm of textual records

**Scope and content:** Correspondence on varied matters can be found in this series. There are letters written between Robert Nelles and the Bishop of Quebec asking for a resident clergy. Letters petitioning the Bishop for support in building a house for the clergy also makes up this series. There are also letters written to Reverend Sampson from his family in Petersham, London. A May 12, 1822 letter written by Abraham Nelles to Reverend Dr. Sampson describes the death of his son. This letter also speaks of William’s “considerable debts.” There are several letters from Sampson’s family to the church after his death. Letters written by Abraham Nelles and the Bishop of Quebec discuss the appointment of a new clergyman after Sampson’s death. There is an 1828 report that Reverend Grout sent to the Bishop. This report discusses administrative information about the church, including the number of church members and information about the services. Several letters relating to matters of master planning were also discussed. To offer some examples, an April 1890 letter written by members of the Women’s Auxiliary details their willingness to put down a new carpet and improve the lighting within the church. Similarly, a June 23, 1890 letter from the Canadian Office and School Furniture Company states that the ornamental work proposed for the pews will cost $5.00. Many letters from the early twentieth century discuss land ownership. In the 1940s and 1960s Reverend Brooks wrote asking for information about Reverend Sampson’s death. Further research inquiries were made to the Diocesan Archivist in Quebec in the 1970s. A 1958 letter written from Yvonne Williams Studio to Reverend Brooks describe the creation of the Harriet Walsh Memorial Window. Three blank postcards depicting the church are present in the collection, as well as a “you are remembered in the Prayers of St. Andrew’s Church” card.

This series contains the following files:

GMF01-S007-01 Correspondence 1800-1897

GMF01-S007-02 Correspondence 1816-1828

GMF01-S007-03 Sampson Family Correspondence 1821-1848

GMF01-S007-04 Rev. Grout Correspondence with Church of England 1827-1828

GMF01-S007-05 Correspondence 1902-1991

GMF01-S007-06 Research Inquiry Correspondence re Rev. William Sampson 1944, 1962

GMF01-S007-07 Harriet Walsh Memorial Window Correspondence and Description 1958, 1994

GMF01-S007-08 Correspondence with the Parish of Shawinigan-Grand Mere, Quebec 1972-1975

GMF01-S007-09 Blank Postcards of Church

GMF01-S007-10 “You are remembered in the prayers of St. Andrew’s Church” card

**Title proper:** History

**Level of description:** Series

**Identifier:** GMF01-S008

**Date:** 1784-2010

**Physical description:** 18.5 cm of textual records

1 film reel

**Scope and content:** This series encompasses a speech of John Graves Simcoe upon opening the first session of the Legislature in 1792, the year he became Canada’s first Lieutenant-Governor. Reverend John Start was a missionary to the Mohawks at Fort Hunter for more than ten years. He visited the Niagara area and made a report to the Society for the Propagation of the Gospel in Foreign Parts. An excerpt from his report makes up part of this series. There are also excerpts from other sources detailing this event. An excerpt from the 1822 Gentleman’s Magazine article about the death of Reverend Sampson also comprises this series. There is a detailed journal written by nineteen year old George R.F. Grout from his June 3 to October 18, 1823 voyage to England, in which he detailed the weather and other daily occurrences. Reverend Grout’s May 29, 1849 obituary comprises this series. In 1918 Reverend Ballard wrote a short history of the church. One year later, another history was written [author unclear]. This history lists the Bishops under whom the church was established. It also discusses the log church, frame church, stone church, and Reverends Sampson, Bethune, Grout, Lundy, Read, and Lee. There are several other church history books and booklets written, including: the 1944 version written by Reverend E.A. Brooks, a 1978 history entitled “About St. Andrew’s,” a history about the original Parish Hall, and *From Generation to Generation: A History of St. Andrew’s Anglican Church Grimsby, Ontario 1794-1994* (Bicentennial Edition). An early Twentieth Century Catechism booklet issued by the General Board of Religious Education makes up this series. This was used as “an instruction to be learned of every person before he be brought to be confirmed by the Bishop.” A January 1960 print of the *Niagara Anglican* published monthly by the Brotherhood of Anglican Churchman discusses news related to the Diocese of Niagara. Excerpts from Reverend F. J. Lundy’s 1849-1865 journals were published in the *Grimsby Independent* in 1962. These excerpts discuss his day-to-day occurrences. There is also a 1974 film recording of Reverend E.A. Brooks discussing Reverend William Sampson. Several articles celebrating Anglican women were written in *Living Message Magazine*. The article “Linking Anglican Women, Yesterday, Today and Tomorrow” provides a timeline of important accomplishments attributed to Anglican churchwomen, beginning with the establishment of the Women’s Auxiliary in 1885. A biography of Harriet Walsh and information about the memorial window made in her honour is included in this series. She was a devout churchwoman and builder of the Malahide House at 13 Murray Street, Grimsby. Biographical information about Reverend Sampson is comprised in this series, including correspondence, images [from publications], timelines, and excerpts from articles. Biographical information about Abraham Nelles, missionary to the Six Nations at Grand River, also makes up this series, including excerpts from letters and prayer books. A publication, *John Moore: Life and Times* written by descendant Judy Nuttall describes the history of Moore, an Empire Loyalist who settled in Grimsby and wrote “The History of the Moore Family of Grimsby.” History related to the Diocese of Niagara also makes up this series. This includes historical information related to other churches in the diocese.

This series contains the following files:

GMF01-S008-01 Speech of his Excellency John Graves Simcoe September 18, 1792

GMF01-S008-02 Notes re: Rev. John Stuart 1784-1827 [excerpts from letters and articles]

GMF01-S008-03 Extracts from the Gentleman’s Magazine 1822 re: Rev. William Sampson’s Death

GMF01-S008-04 Journal of Young Mr. George R.F. Grout June 3-October 18, 1823

GMF01-S008-05 Excerpts from the Charge of the Bishop of Quebec 1826-1836

GMF01-S008-06 Rev. G.R.F. Grout Obituary May 29, 1849

GMF01-S008-07 Local and Regional Maps 1863, 1885, 1951

GMF01-S008-08 St. Andrew’s Church, Grimsby by Rev. J. Allan Ballard February 10, 1918

GMF01-S008-09 History of St. Andrew’s Church 1919 [booklet]

GMF01-S008-1 0 The Church Catechism Booklet 192-?

GMF01-S008-11 Mortgage Burned after Thirty-Three Years Work [Article] February 8, 1922

GMF01-S008-12 History of St. Andrew’s Written by Rev. E. A. Brooks 1944

GMF01-S008-13 Historical Notes Compiled by Rev. Canon Robert W. Allen 1944

GMF01-S008-14 The Niagara Anglican Newspaper January, 1960 Vol. 6, No. 1

GMF01-S008-15 Excerpts from Rev. Dr. F.J. Lundy [1849-1965] Journal Published in the Grimsby Independent March+April 1962

GMF01-S008-16 Sony PR-150 Film Reel Address re: William Sampson by E.A. Brooks 1974

GMF01-S008-17 “About St. Andrew’s” 1978

GMF01-S008-18 Video Script 197-?

GMF01-S008-19 “Linking Anglican Women, Yesterday, Today and Tomorrow in Living Message April 1985

GMF01-S008-20 “Celebrating 100 Years of the Work of Anglican Women” in Living Message December 1985

GMF01-S008-21 Harriet Walsh Biography and Memorial Window Information 1986

GMF01-S008-22 Living Message National Magazine of the Anglican Church of Canada April 1986

GMF01-S008-23 Article re: John Hesketh [Rector] recognized for “distinguished service to scouting” 1987

GMF01-S008-24 Guestbook 1993-1994

GMF01-S008-25 John Moore: Life and Times 2010

GMF01-S008-26 A History of St. Andrew’s Church [booklet]

GMF01-S008-27 The History of St. Andrew’s Church 1794-1944 [booklet]

GMF01-S008-28 St. Andrew Biography

GMF01-S008-29 Extracts from “the Gentleman’s Magazine” and the Royal Society

GMF01-S008-30 Niagara Diocese History

GMF01-S008-31 “The Original Parish Hall” History

GMF01-S008-32 Rev. William Sampson Biography

GMF01-S008-33 Rev. Abraham Nelles Biography

GMF01-S008-34 News Clippings

GMF01-S008-35 History

GMF01-S008-36 Poem about the Church of England

GMF01-S008-37 From Generation to Generation: A History of St. Andrew’s Anglican Church Grimsby, Ontario 1794-1994 (Bicentennial Edition)

**Title proper:** Legal

**Level of description:** Series

**Identifier:** GMF01-S009

**Date:** 1820-1991

**Physical description:**  15.5 cm of textual records

**Scope and content:** This series illuminates the legal activities of St. Andrew’s Church. It consists of estate information, indentures and agreements, marriage licenses, a charter, a bill and two proclamations.

This series contains the following sub-series:

GMF01-S009-01 Estates

GMF01-S009-02 Insurance

GMF01-S009-03 Indentures and Agreements

GMF01-S009-04 Licenses

GMF01-S009-05 Charters

GMF01-S009-06 Bills

GMF01-S009-07 Proclamations

**Title proper:** Estates

**Level of description:** Sub-Series

**Identifier:** GMF01-S009-01

**Date:** 1820-1947

**Physical description:**  2.5 cm of textual records

**Scope and content:** This sub-series consists of estate information for Reverends Sampson and Dolmage. There are lists of possessions belonging to both men’s estates. For instance, Sampson’s possessions included 1 horse, 14 pigs and 3 bags of wool. There was a public auction to sell effects belonging to Sampson’s estate to help pay off his debts. A document listing what was sold and who it was sold to comprise this series. To offer an example, Mr. Charles Hallester purchased Sampson’s 1 year old heifer for 15 shillings. Documents related to the Florence P. Dolmadge Memorial Bursary, which was set up after she made a bequest to the church, also makes up this sub-series.

This sub-series contains the following files:

GMF01-S009-01-01 Estate of Rev. Sampson 1820-1822

GMF01-S009-01-02 Estate of R. Dolmage 1888

GMF01-S009-01-03 A Bill of the Effects Sold by the Public Auction Belonging to the Estate of the Late Rev. Sampson

GMF01-S009-01-04 Florence P. Dolmadge Memorial Bursary and Estate 1947

**Title proper:** Insurance

**Level of description:** Sub-Series

**Identifier:** GMF01-S009-02

**Date:** 1865-1896

**Physical description:** 2 cm of textual records

**Scope and content:** This series includes insurance policies and receipts for St. Andrew’s church from such companies as the Niagara District Mutual Fire Insurance Company, Victoria Mutual Fire Insurance Company, the Agricultural Mutual Assurance Association of Canada and the London Mutual Fire Insurance Company of Canada.

This sub-series contains the following files:

GMF01-S009-02-01 Insurance Policies and Receipts 1865-1896

**Access points:**

Agricultural insurance—Ontario—Grimsby (Ont.)

Fire insurance—Ontario—Grimsby (Ont.)

**Title proper:** Indentures and Agreements

**Level of description:** Sub-Series

**Identifier:** GMF01-S009-03

**Date:** 1828-1946

**Physical description:** 8.5 cm of textual records

**Scope and content:** This sub-series consists of several land indentures, including an agreement made by Robert and Maria Nelles in which they sold 2 acres of land to the church for 10 shillings in 1828. There are two appointments of church rectors: the appointment of Reverend Robert Field Grout in 1836 and the 1944 appointment of Reverend E.A. Brooks. There is a 1908 document outlining the conditions of sale for the rectory farm.There is also a 1946 agreement made by Casavant brothers to construct and sell an organ to the church.

This sub-series contains the following files:

GMF01-S009-03-01 Deed of Land from Robert and Maria Nelles to the Protestant Episcopal Church of England 1828 [copy]

GMF01-S009-03-02 Record of the Original Patent [copy] January 16, 1836

GMF01-S009-03-03 Land Grant January 16, 1836 [copy]

GMF01-S009-03-04 Appointment of Rev. Robert Field Grout as Rector of the Parish of Grimsby May 3, 1836

GMF01-S009-03-05 Indenture between Charles Nelles, Elizabeth Ann Nelles, and Rev. Thomas Read July 18, 1885

GMF01-S009-03-06 Indenture between the Diocese of Toronto and Rev. Read and Joseph Watts October 25, 1869 [copy]

GMF01-S009-03-07 Indenture between the Synod of the Diocese of Toronto and the Synod of the Diocese of Niagara 1877 [copy]

GMF01-S009-03-08 Deed of Exchange between Rev. Read and Rev. A. Nelles August 16, 1900

GMF01-S009-03-09 Indenture between Rev. John Allan Ballard and Michael Doran October 24, 1905

GMF01-S009-03-10 Indenture between James Doran and Margaret Dawson October 24, 1905

GMF01-S009-03-11 Ontario, Registry Office County of Lincoln, Abstract of Title, October 30, 1905

GMF01-S009-03-12 Ontario, Registry Office County of Lincoln, Abstract of Title, August 30, 1907

GMF01-S009-03-13 Sale of the Rectory Farm Property December 1908

GMF01-S009-03-14 Ontario, Registry Office County of Lincoln, Abstract of Title, August 2, 1911

GMF01-S009-03-15 Indenture between John Ballard and John Hewitt August 5, 1911

GMF01-S009-03-16 Indenture between Rev. Allan Ballard, James W. Unwin, William Drope and the Synod of the Diocese of Niagara 1911

GMF01-S009-03-17 Mortgage August 5, 1911

GMF01-S009-03-18 Ontario, Registry Office County of Lincoln, Abstract of Title, August 24, 1914 [copy]

GMF01-S009-03-19 Agreement between St. Andrew’s Church and the Synod of Niagara November 17, 1943

GMF01-S009-03-20 Agreement naming Edward Arnold Brooks as Rector, February 1st, 1944

GMF01-S009-03-21 Memo of Agreement between St. Andrew’s Anglican Church and Casavant Brothers Limited February 15, 1946

**Access points:**

Deeds

Mortgage

**Title proper:** Licenses

**Level of description:** Sub-Series

**Identifier:** GMF01-S009-04

**Date:** 1817-1905

**Physical description:**  1 cm of textual records

**Scope and content:** This sub-series contains several marriage licenses, including the 1817 license of Reverend William Sampson and his wife Maria Eliza Nelles.

This sub-series contains the following files:

GMF01-S009-04-01 Marriage Certificate of Rev. William Sampson and Maria Eliza Nelles June 9, 1817

GMF01-S009-04-02 Marriage License of Adolphus Nelles and Helen Sumner April 23, 1845

GMF01-S009-04-03 Charles Adams and Marion Abell Marriage Certificate February 4, 1905

**Access points:**

Marriage (Canon law)—Anglican Communion

**Title proper:** Charters

**Level of description:** Sub-Series

**Identifier:** GMF01-S009-05

**Date:** 1933

**Physical description:** 0.5 cm of textual records

**Scope and content:** This sub-series consists of a charter in which the Parish of St. Andrew’s expressed a desire to create a Branch of the Anglican Young People’s Association of Canada in 1933.

This sub-series contains the following file:

GMF01-S009-05-01 Charter Issued by the Dominion Council of the Anglican Young People’s Association of Canada November 8, 1933

**Title proper:** Bills

**Level of description:** Sub-Series

**Identifier:** GMF01-S009-06

**Date:** 1882

**Physical description:**  0.5 cm of textual records

**Scope and content:** This sub-series consists of an 1882 Bill to provide for the division of the Township of Grimsby into two distinct municipalities: the Corporation of the Township of North Grimsby and the Corporation of the Township of South Grimsby.

This sub-series contains the following file:

GMF01-S009-06-01 An Act to provide for the division of the Township of Grimsby 1882 [copy]

**Title proper:** Proclamations

**Level of description:** Sub-Series

**Identifier:** GMF01-S009-07

**Date:** 1814, 1958

**Physical description:**  0.5 cm of textual records

**Scope and content:** This sub-series consists of two proclamations: the first is an April 12, 1814 proclamation issued by Gordon Drummond declaring that Martial Law shall come into effect and the second is a 1958 agreement which delineates the parish boundaries between St. Andrew’s Church and St. Philip’s-by-the-Lake.

This sub-series contains the following file:

GMF01-S009-07-01 Proclamation issued by Lt. General Gordon Drummond April 12, 1814

GMF01-S009-07-02 Proclamation re: setting boundary between St. Andrew’s and St. Philip’s-by-the-Lake Anglican Churches in Grimsby November 20, 1958

**Title proper:** Art

**Level of description:** Series

**Identifier:** GMF01-S010

**Date:** n.d.

**Physical description:** 0.5 cm of textual records

1 painting ; 23 cm x 30 cm (sight) in frame 27 cm x 35 cm

1 framed card: 10 cm x 14 cm in frame 13.5 cm x 19 cm

**Scope and content:** This series consists of an oil [?] painting depicting the exterior of the church and churchyard. Several tombstones make up the foreground of the painting. The water colour painting also shows the church exterior, with the churchyard in the foreground. Inside of this card is the First Sunday Advent from the Book of Common Prayers. The framed card depicts the exterior of St. Andrew’s. The caption underneath reads “English Church, 100 years old, Grimsby, Ont.”

This series contains the following files:

GMF01-S010-01 Watercolour painting and prayer card

GMF01-S010-02 Oil [?] Painting of Church Exterior and Grounds

GMF01-S010-03 Framed Card Depicting St. Andrew’s Church

**Title proper:** Master Planning

**Level of description:** Series

**Identifier:** GMF01-S011

**Date:** 1819-1966

**Physical description:** 1.5 cm of textual records

2 oak pegs

1 nail

**Scope and content:** This series consists of several historical documents and building objects of historical significance due to their connection to St. Andrew’s Church and its historical modifications. The Bell Tower Nail is from when the Bell Tower was completed in 1819. The bell itself was not purchased and hung until 1830. The Two Oak Pegs were used in the original frame church, which was later replaced by the stone church. GMF01-S011-03 and 04 consist of plans of addition to the Cemetery [churchyard] undertaken during the Second World War, which show the cemetery expanding westward. The Proposed Parish Hall Addition from 1965 shows a planned addition to the existing Parish Hall from 1910. The Church Hall Architectural Drawings consists of several pages showing a detailed plan of the Parish Hall addition. The Carved Rood Screen Architectural Drawing is a hand-written page depicting a “rough study” and “general appearance” of a rood screen. GMF01-S011-08 shows blueprints for the Lych Gate in front of the Church, which was completed in 1916 and still stands today [2019]. The final item in the series is a booklet explaining the workings and advantages of Modern Warm Air Furnaces, Heaters and Stoves, and was printed by the Grimsby Foundry Limited.

This series contains the following files:

GMF01-S011-01 Bell Tower Nail 1819

GMF01-S011-02 Two Oak Pegs used in Original Frame 1829

GMF01-S011-03 Plans of Addition to St. Andrew’s Cemetery 1943-1945

GMF01-S011-04 Plan of Addition to St. Andrew’s Cemetery in the Town of Grimsby Ont. Being Parts of Lots 32 & 37 as shown on Corporation Plan No. 4 April 8, 1945

GMF01-S011-05 Proposed Parish Hall Addition by Lionel A. Hesson September 23, 1965

GMF01-S011-06 Church Hall Architectural Drawings 1966

GMF01-S011-07 Carved Rood Screen [for the Altar] Architectural Drawings by the Valley City Manufacturing Co.

GMF01-S011-08 Lych Gate Drawings

GMF01-S011-09 Modern Warm Air Furnaces, Heaters and Stoves Grimsby Foundry Booklet

**Access points:**

Anglican church buildings

Architecture—Ontario—Grimsby (Ont.)

**Title proper:** Scrapbooks

**Level of description:** Series

**Identifier:** GMF01-S012

**Date:** 1944-1965

**Physical description:** 30 cm of textual records

**Scope and content:** This series consists of several scrapbooks. Newspaper clippings were collected and pasted into 6 large books to create a record of church activities between 1944 and 1965. The newspaper clippings detail: engagements, weddings, baptisms, births, and obituaries. There is also a column entitled, “Jottings from my Notebook by Rev. Canon Brooks.” There are also scrapbook pages made by members of the St. Andrew’s Guild. As with the other scrapbooks, they consist of newspaper clippings detailing the church’s activities.

This series contains the following files:

GMF01-S012-01 Book I 1944-1952

GMF01-S012-02 Book 2 1952-1958 with additions

GMF01-S012-03 Book 3 1958-1959 with Lino-cuts by Canon Brooks

GMF01-S012-04 Book 4 1960-1962

GMF01-S012-05 Book 5 1962-1963

GMF01-S012-06 Book 6 1963-1965

GMF01-S012-07 Scrapbook Pages by the St. Andrew’s Guild

**Title proper:** Photographs

**Level of description:** Series

**Identifier:** GMF01-S013

**Date:** 1967, 1969

**Physical description:** 86 photographs: b&w

34 photographs: col.

1 photograph : b&w ; 18 cm x 24 cm (sight) in frame 36 cm x 43.5 cm

**Scope and content:** This series consists of 121 photographs capturing the church’s history. There are several interior shots of the church (1892, 1906, 1945, and 1988) showing the architectural changes it went through, including the addition of the carved oak pulpit in 1945 and the stone vestry in 1953. There are also many images showing the exterior of the church and its yard, where further changes can be noticed. For instance, an iron fence lining the border of the property, erected in 1906, is seen in one photograph. This fence was later replaced. There is also a large elm tree in this image, which has since been removed. There are also several photographs which show the Parish Hall. Additions to the hall were made in 1967 and there are many images in this series which capture its different stages of construction. One image in particular shows Gladys Hull turning the sod during a ceremony to mark the start of the project. Hull’s mother, Julia Lillian Drope, placed the corner stone of the original Parish Hall in 1910. There is also a large 1921 photograph of Drope in this series. Other important ceremonies were captured on film. The 1922 burning of the mortgage makes up this series. There are also many photographs capturing the celebrations of the 175th anniversary of the parish. This event was held on the Rectory lawn. The event was so well attended that there were even chairs set up outside of the church doors to accommodate an overflow of people who came to the service. This series also has photographs of the choir, altar boys carrying the processional cross, parishioners leaving Sunday services, Sunday School, commencement classes, and members of the Junior and Women’s Auxiliaries. Photographs of paintings of Reverend William Sampson and his wife, Dorothy, also make up this collection. There is also a large photograph of a funeral, with an inscription that speculates that it could be of Linus Woolverton.

This series contains the following files:

GMF01-S013-01 Construction of New Parish Hall 1967

GMF01-S013-02 175th Anniversary June 29, 1969

GMF01-S013-03 Church Services

GMF01-S013-04 Church Interior and Exterior

GMF01-S013-05 People and Groups of St. Andrews’s

GMF01-S013-06 Church Events

**Title proper:** Newsletters

**Level of description:** Series

**Identifier:** GMF01-S014

**Date:** 1974, 1975, 1977, 2009

**Physical description:** 0.5 cm of textual records

**Scope and content:** This series consists of church newsletters from the 1970s which discuss subjects such as Church School awards, events (e.g. Ash Wednesday Services, Pancake Suppers, etc.) and the Rector’s Report. Drew’s News Newsletter consists of similar subjects as the above, including Volunteer Awards, Anglican Church Women news, and discussions on where the church must go in the future - “from a clergy dependent model of parish life and towards a mission focused model.”

This series contains the following files:

GMF01-S014-01 Newsletter 1974, 1975, 1977

GMF01-S014-02 Drew’s News Newsletter 2009

**Title proper:** Teaching Materials

**Level of description:** Series

**Identifier:** GMF01-S015

**Date:** 1955-1984

**Physical description:** 5 cm of textual records

**Scope and content:** This series consists of various materials relating to the teaching of Sunday School students at St. Andrew’s Church. Confirmation Classes instructions and reports from the 1970s provide outlines of material of confirmation candidates including: the life of the Christian in the prayer book and the Shape of the Liturgy. It also offers a chart of the church year providing students with important religious holidays. A pamphlet entitled “Our Church School” discusses how the church will shift to using “block style” teaching, where classes would span over ten week blocks. Each quarter of the block would have a theme that one or two teachers would teach. The 1983-1984 Bible study lists the baptisms, marriages and burials that occurred that year. General Board of Religious Education of the Anglican Church published a pamphlet entitled, “Pupil’s Examinations” which details the rules for administering examinations in Sunday School. There are also four junior activity books in which students filled in answers to course materials. A blank pupil’s examination from 1955 for course no. 12, “The Christian’s Loyalty to Truth (aged 9-11)”, also makes up this series. There are also various teaching materials used in Sunday School courses including pamphlets and booklets.

This series contains the following files:

GMF01-S015-01 Pupil’s Examination May 1955

GMF01-S015-02 Special Senior Boy’s Class Paper 1962

GMF01-S015-03 Confirmation Classes Instructions and Reports 197-?

GMF01-S015-04 “Our Church School” Pamphlet 1975

GMF01-S015-05 Bible Study 1983-1984

GMF01-S015-06 Pupils’ Examinations Instructions

GMF01-S015-07 Junior Activity Booklets

GMF01-S015-08 Children’s Teaching Materials

**Title proper:** Music

**Level of description:** Series

**Identifier:** GMF01-S016

**Date:** 1913, 1967

**Physical description:** 2 cm of textual records

**Scope and content:** This series consists of a hand-written musical score “May God Preserve Thee, Canada” by R.S. Ambrose. There are also lyrics written for the St. Andrew’s Men’s Service Club. Two concert programs also comprise this series: A Concert by the Grimsby Musical Society in 1913 and a Centennial Concert by the Centennial Choir in 1967.

This series contains the following files:

GMF01-S016-01 “May God Preserve Thee, Canada” Musical Score by R.S. Ambrose

GMF01-S016-02 St. Andrew’s Men’s Service Club Song Lyrics

GMF01-S016-03 Concert by the Grimsby Musical Society April 22, 1913

GMF01-S016-04 A Centennial Concert by the Centennial Choir May 13, 1967

**Title proper:** Religious Books

**Level of description:** Series

**Identifier:** GMF01-S017

**Date:** 1632-1887

**Physical description:** 28 cm of textual records

**Scope and content:** This series includes several religious books read and used by the men who owned them. The 1632 Nelles Bible in particular is of great historical significance, since it is rare to come across one so old in Canada. The inside lists Nelles’ birth date (1761) and was gifted to St. Andrew’s Church in 1969 by Mr. Gerald Ball for its 175th anniversary (1794). It contains an almanac etc. in addition to the Old and New Testaments. The Scripture Characters from 1804 is volume III in a series dedicated to explaining the history of the characters in the Old and New Testaments, e.g. John the Baptist. It belonged to William Sampson and was likely used by him to enrich his sermons with historical “facts”. There are two copies of this book, and the second copy is of historical significance because it contains the inscription “Wm. Sampson 25 Jan’y 1813 The Gift of T.H. Broadhead Esq., MP [1767-1820]”. The date is significant because Sampson had not yet come to Canada, and Broadhead was an English Member of Parliament for Wareham [1812-1818] and Yarmouth, Isle of Wight [1820]. These facts both hint at Sampson’s political connections and also that the Bible made its way across the Atlantic with him when he arrived in 1817. Sermons, On Several Subjects (Paley) was written by Christian apologist, Creationist, and clergyman, William Paley, whose work had an influence on Charles Darwin in the nineteenth century. The book also belonged to Sampson and would have been on the shelves of many Anglican clergymen. The Holy Bible (GMF01-S017-04) belonged to J. Allan Ballard, seventh Rector of St. Andrew’s Church (1905-1944). The inside has the inscription “J. Allan Ballard, Trini Coll: 1894” indicating he owned it during his theological studies at Trinity College, Toronto. The last item in the series is a copy of The Pilgrim’s Progress belonging to M.E. Nixon [parishioner].

This series contains the following files:

GMF01-S017-01 1632 Bible which belonged to Robert Nelles

GMF01-S017-02 Scripture Characters: Or, A Practical Improvement of the Principal Histories in the Old and New Testament, 1804 belonging to Rev. William Sampson

GMF01-S017-03 Sermons, on Several Subjects by the Late Rev. William Paley, 1812 belonging to Rev. William Sampson

GMF01-S017-04 Holy Bible belonging to J. Allan Ballard 1887

GMF01-S017-05 The Pilgrim’s Progress by John Bunyan Illustrated by Byam Shaw belonging to M.E. Nixon

**Title proper:** Paraphernalia

**Level of description:** Series

**Identifier:** GMF01-S018

**Date:** 4 cm of textual records

**Physical description:** 4 cm of textual records

1 photograph: b&w

3 photographs: col.

**Scope and content:** This series consists of several different types of documents collected by St. Andrew’s Church. Parishioners and church officials collected information of different churches in the area including: St. Mary’s Anglican Church in Hamilton, St. Paul’s Church in Jarvis, St. John Presbyterian Church and St. Philip’s-by-the-Lake Churches in Grimsby, and the Church of St. Mark’s Niagara-on-the-Lake. They collected service booklets and newspaper clippings. They also collected financial statements from St. Philips-by-the-Lake. They also collected information from two churches in England: St. Bartholomew’s and St. Peter’s Church in Petersham [which is related to the history of Reverend Sampson]. This series also has pamphlets from the London Society for Promoting Christianity Amongst the Jews from 1906. As its name suggests, this pamphlet lists “facts” related to converting Jews to Christianity, including “if the Gentile must be taught the Gospel that he may learn of Jesus, as his Redeemer, so surely must the Jew.”

This series contains the following files:

GMF01-S018-01 The London Society for Promoting Christianity Amongst the Jews March 1, 1906

GMF01-S018-02 St. Paul’s Church, Jarvis, Ontario Lent, 1911

GMF01-S018-03 A Form of Prayer for use by Christian People in All Countries During Times of War and Rumours of War April 30, 1939

GMF01-S018-04 St. Philip-by-the-Lake, Grimsby 1951-1961

GMF01-S018-05 St. Bartholomew’s, Groton Church News 1962 and Photograph

GMF01-S018-06 World Day of Prayer 1987

GMF01-S018-07 Diocese of Niagara Canterbury Hills Information and Facility Rental Agreement

GMF01-S018-08 Paraphernalia of St. Peter’s Church, Petersham, Surrey

GMF01-S018-09 St. John’s Presbyterian Church, Grimsby Annual Lenten Services

GMF01-S018-10 St. Mary’s Anglican Church, Hamilton, Ontario-The Fellowship of the Concerned

GMF01-S018-11 Church of St. Mark’s Niagara-on-the-Lake Booklet